

HOW TO – Send a secure message to APCI FCU through APCIRCUIT®

APCIRCUIT® PC Home Banking Service is the main system of our APCI eCU suite of electronic banking services.

1. Visit apcifcu.org and enter your APCIRCUIT ID and click "Continue." Follow the prompts to complete the login process.



2. Click the "Message Center" option at the top right corner of the APCIRCUIT Home page.



Or, you can also opt to use Message Widget on the APCIRCUIT Home page.

Account Balances	• •
No accounts selected. Use 'Configure Settings' icon al select your accounts to vie	the bove to w.
eAlerts	• •
No Alerts	
Download	• •
Select Account	*
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GoTo	¢ ®
New Transfer	
Personal Settings	
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Search Transactions	
Alerts Main	
Messages	• *



3. Select "New" from the navigation bar to open a New Message Window Box.

ADCIRCUIT ADCI DAY Applications Ctr Settings Services MasterCard	
Message Center New	
New Message	
From:	
Your E-mail:	
Your Name:	
Subject:	
Attachments:	
Urgency:	○ High ○ Medium ● Low
Message:	
	~
Attachment:	Browse Upload
	Use the Browse button to select the file you want to attach. File size is restricted to 1MB.
	The following file types are allowed for upload:
	The sea reaction, non-sportate sole soles
	*Your E-mail address will be used to notify you when you receive a reply.
	Submit Reset Cancel

- 4. Enter your message information and click the "Submit" button.
- 5. You will receive a confirmation message and number confirming that your message was successfully sent to APCI FCU.
 - a. Your email address on file will be used to notify you when you receive a reply message.

APCIRCUIT	Ø APCI PAY	Applications Ctr	X Settings	Services	MasterCard	
Message Center	New					
Informatio	on Message:	Successfully sent m	essage #9305098	35		
Message Inbox	?					
						You have no messages.

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